

Blewbury Brass Band Health and Safety:

Aside from usually engaging a Musical Director, The Blewbury Brass Band is run by volunteers and wouldn't be considered as an employer. However, the organization is still considered to have a "duty of care", under civil law, to those who are employed, work as volunteers and those who use its services.

Our H&S plan is laid out in this document and reviewed by the management committee and updated annually.

- The Health and Safety at Work Act (1974) is the main piece of legislation governing health and safety at work. It places a duty on employers to ensure the general health and safety of their employees, as well as volunteers and members of the public using services provided by the employer.
- The Blewbury Brass Band committee is collectively responsible for health and safety issues. The committee may be contacted by our website.

A H&S notice is displayed in the Band Hut.

Blewbury Brass Band Health and Safety Policy

Last reviewed: 26 July 2025

To be reviewed: on or before 1 October 2026

Electricity in the band room

- Band members are required to complete a quick check each time they use an electrical item and report problems such as loose wires, overheating etc. to the health and safety officer.
- Portable Appliance Testing (PAT) will be undertaken at appropriate intervals.
- Minimize the use of extension leads and multiple adaptors.
- Securely fasten leads to reduce the risk of entanglement or trips.
- Turn off electrical equipment when not being used.

Control of Substances Hazardous to Health (COSHH)

- Chemicals should be recorded on a risk assessment stating how they are stored and details of protection required when using (e.g. gloves, masks etc.).
- Ensure substances are clearly labelled and stored in their original container.
- Store substances appropriately and consider using more environmentally friendly alternatives where possible

First aid arrangements

- An "in date" first aid box is provided in within the Band Hut. It is replaced when it expires. The current box is due to be replace on or before 30 September 2028.
- An Accident Book is provided for the reporting of accidents and "near misses". *Information to be kept and stored securely in accordance with the Data Protection Act.*

Accompanying children to hospital

- Ideally if the situation is not an emergency then the parent/carer should be contacted in order to take the child to hospital.
- In an emergency call 999 and ask for an ambulance or a paramedic. In this situation, every effort must be made to accompany a child to hospital, in the ambulance.
- Where possible the main leader should try to remain with the group and allow another responsible adult, preferably a member who has a DBS check, to accompany a child to hospital. (It would not be good practice for a band member to use their own vehicle to take a child to hospital unless advised to do so by the medical services. This could happen in exceptional circumstances if, for example, emergency vehicles are

delayed. In unlikely event of this occurring, it would be best practice for 2 adults to travel with the child.)

Fire safety/emergency procedures

- Signage on fire exit is visible and exits is checked regularly for potential blocks or obstructions.
- Fire safety should be included within risk assessments.
- The Fire extinguishers is checked annually and replaced when out of date.

Completing risk assessments

Risk Assessments have been prepared for weekly practices and the Band Hut.

Risk Assessments are prepared for all other activities and concerts. These risk assessments are completed, taking into account; the physical environment, the activities that take place, any disabilities or mobility issues in respect of band members and others who may be present, the equipment used and the different types of possible accidents.